



F. KATHLEEN ELLIOTT

EXPERIENCE

RN CLINICAL DOCUMENTATION SPECIALIST - First Reviewer

SSM Health | Remote | December 2024-present

- Completed 25+ inpatient daily reviews in a 216-bed facility
- Maintained a 40% query rate with 20% leading to positive financial outcomes (3 month average)
- Used Vizient variables and top 5 denied diagnoses to identify documentation gaps
- Clarified documentation to ensure accurate complexity and optimized reimbursement
- Provided system-wide cross-coverage across 23 hospitals

RN RESEARCH ONCOLOGY

CHRISTUS ST. Frances Cabrini | Alexandria, LA | July 2023-December 2024

- Managed 100+ clinical trial participants in 8+ research studies
- Optimized biospecimen processing protocols
- Maintained 100% record accuracy across multiple federally, collegiately, and pharmaceutically funded oncology research projects

CONTRACT OUTPATIENT & URGENT CARE RN

Dahl Memorial Clinic – Skagway, AK & Blackfeet Community Hospital – Browning, MT | Feb 2022 – May 2023 (Intermittent Contracts)

- Provided urgent and outpatient care in remote settings serving tribal communities and seasonal tourist populations
- Managed acute/chronic conditions, performed wound care, immunizations, IV/phlebotomy, x-rays, and referrals
- Coordinated medevacs, prior authorizations, and participated in community outreach

LA STATE OPERATIONS MANAGER/ RN

Evergreen Life Services | Pineville, LA | March 2021 – May 2023

- Served 900 adults with developmental disabilities across 8 states
- Provided clinical reviews and expert guidance on incidents, including deaths and injuries
- Ensured ongoing compliance with state and federal long-term care regulations
- Developed and implemented staff training programs focused on safety and regulatory standards

CLINICAL PERFORMANCE NURSE

Sound Physicians | Alexandria, LA | April 2020 – Jan 2021

- Managed performance reports for 14 hospitalists in a 241-bed hospital, focusing on Medicare metrics including Length of Stay, Readmission, Safety & Patient Experience
- Collaborated with case management, social work, and administration to reduce discharge barriers and improve throughput

RN CLINICAL DOCUMENTATION SPECIALIST

CHRISTUS ST. Frances Cabrini | Alexandria, LA | April 2016 – April 2020

- Reviewed inpatient records daily for 281-bed acute care hospital, meeting a minimum of 25 touches per day
- Clarified documentation to maximize reimbursement and reflect patient care complexity
- Utilized MediTech EHR and Solventum end-coder system

RN CASE MANAGER

CHRISTUS ST. Frances Cabrini | Alexandria, LA | May 2015 – April 2016

- Managed case and utilization review for inpatient rehab patients
- Secured prior authorizations for discharge services (O2, DME, HH, SNF, LTAC)
- Ensured compliance with healthcare regulations and insurance policies

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 www.kathleendesigns.online

EDUCATION

MASTER'S HEALTH COMMUNICATION & PROMOTION

Washington State University
2022-2024

BACHELOR OF NURSING

Cum Laude
Northwestern State University @
Natchitoches
2009-2012

ASSOCIATES IN NURSING

Cum Laude
Louisiana State University
2006-2008

BACHELOR ELEMENTARY EDUCATION

Cum Laude
Washington State University
1989-1992

SKILLS

- 17 years Registered Nurse
 - RN Compact RN122377
 - RN Alaska 205563
 - RN Oregon 202211492RN
- Certified Clinical Documentation Specialist
- Certified Professional Coder
- EPIC, MediTech, Athena, RPMS
- Solventum and eCAC
- Intermediate Spanish speaker
- ACLS & BLS Certification
- Crisis Communication Plan Developer & Strategist